

Town of New-Wes-Valley

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MINUTES

REGULAR MEETING OF COUNCIL

Tuesday, November 16th, 2021 at 6:30 p.m.

Members Present:	Mayor:	Curtis Roebotham
	Deputy Mayor:	Michael Tiller
	Councillors:	Gordon White
		Stella Gale
		Barry Tucker
		Terry Oakley
		Andy Best
		Dawn Stagg
Member Absent:	Councillor:	Lorenzo Welcher
Also Present:	CAO:	Pamela Preston
	Recording Secretary:	Elizabeth Hall

CALL TO ORDER

Mayor Roebotham called the meeting to order at 6:30 p.m. and asked if there were any additions to the agenda, addition as follows:

Mayor Roebotham - privilege session

ADOPTION OF AGENDA

MOTION 21/472 - BARRY TUCKER/DAWN STAGG

Be it resolved to adopt the agenda with the following addition, Mayor Roebotham - privilege session.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

ADOPTION OF MINUTES

Regular meeting of Council held Nov 02nd, 2021.

MOTION 21/473 - DAWN STAGG/STELLA GALE

Be it resolved to adopt the minutes of Regular Meeting of Council held on November 02nd, 2021

Errors or omissions:

Error noted on page 5 motion 21/456, number voted should be 8 not 9, Councillor Best returned to meeting after this motion and not after motion 21/457. Error noted and will be corrected.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

REPORTS

FINANCE and ADMINISTRATION COMMITTEE REPORT: Councillor Best presented the report from meeting held November 09th, 2021.

MOTION 21/474 - ANDY BEST/TERRY OAKLEY

Be it resolved to pay Byron D. Smith Professional Corporation invoice in the amount of \$17,135.00 for the 2020 audit.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/475 - ANDY BEST/MICHAEL TILLER

Be it resolved priorities for the 2022 Municipal Capital Works applications are:

1. Water Storage and Distribution System
2. Water Treatment Plant
3. Waste Water Feasibility Study
4. Beothic Arena Roof and Ventilation

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/476 - ANDY BEST/TERRY OAKLEY

Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$5,278,000.00 for the purpose of Water Storage and Distribution System. Town of New-Wes-Valley agrees to provide its share of the cost-shared funding \$478,423.00 for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of Town of New-Wes-Valley.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/477 - ANDY BEST/TERRY OAKLEY

Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$9,332,000.00 for the purpose of a Water Treatment Plant. Town of New-Wes-Valley agrees to provide its share of the cost-shared funding \$845,968.00 for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of Town of New-Wes-Valley.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/478 - ANDY BEST/TERRY OAKLEY

Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$165,623.00 for the purpose of a Waste Water Feasibility Study. Town of New-Wes-Valley agrees to provide its share of the cost-shared funding \$15,019.00 for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of Town of New-Wes-Valley.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/479 - ANDY BEST/TERRY OAKLEY

Be it resolved to apply for cost-shared funding through the Municipal Capital Works Call for Applications with the Municipal Infrastructure Division of the Department of Transportation and Infrastructure, in the amount of \$1,810,111.00 for the purpose of Beothic Arena Roof and Ventilation. Town of New-Wes-Valley agrees to provide its share of the cost-shared funding \$328,294.00 for this project should it be selected for funding, and acknowledges that project costs above the approved project total cost will be the sole responsibility of Town of New-Wes-Valley.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/480 - ANDY BEST/TERRY OAKLEY

Be it resolved to pay off four (4) loans in the amount of approximately \$415,000.00, loans are as follows: 34033 45-18 Roads Paving, 34033 45-21 2017 Dodge Pick-up, 34033 45-11 Water Distribution System Upgrade, and 34033 45-07 South West Pond Park Building, proceeds to pay off loans is to come from the Town's savings account.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/481 - ANDY BEST/TERRY OAKLEY

Be it resolved to increase each category of the Residential and Commercial Water Tax rates by \$100.00 commencing 2022.

In Favour 5: Deputy Mayor Tiller Opposed 3: Mayor Roebotham Abstaining 0:
Councillors: B. Tucker, T. Oakley, Councillors: G. White, S. Gale
A. Best, D. Stagg

MOTION CARRIED

MOTION 21/482 - ANDY BEST/STELLA GALE

Be it resolved the Finance and Administration Committee issue a public notice regarding changes to the 2022 budget prior to publication.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/483 - ANDY BEST/TERRY OAKLEY

Be it resolved to include the following fees in the 2022 Municipal Tax Rates:

Town Plan Amendment Fee \$1,000.00

Town Plan Amendment Fee (public hearing required) \$2,000.00;

Development Regulations Amendment Fee \$1,000.00

Public Notice (Discretionary Use, Variance, etc.) \$300.00

In Favour 5: Mayor Roebotham Opposed 3: Deputy Mayor Tiller Abstaining 0:
Councillors: G. White, B. Tucker, Councillors: D. Stagg, S. Gale
T. Oakley, A. Best

MOTION CARRIED

MOTION 21/484 - ANDY BEST/TERRY OAKLEY

Be it resolved to approve payment of accounts payable in the amount of \$66,701.54.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/485 - ANDY BEST/STELLA GALE

Be it resolved to adopt the November 09th, 2021 Finance and Administration Committee Report as presented.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

PUBLIC WORKS AND PROTECTIVE SERVICES COMMITTEE REPORT: Deputy Mayor Tiller presented the report from meeting held November 15th, 2021.

MOTION 21/486 - MICHAEL TILLER/BARRY TUCKER

Be it resolved to tender the 2005 Cube Van as is where is.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/487 - MICHAEL TILLER/BARRY TUCKER

Be it resolved to post a full time (internal) Heavy Equipment Operator position as outlined in the union contract.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/488 - MICHAEL TILLER/BARRY TUCKER

Be it resolved to proceed with the installation of a street light for 16 Seaview Crescent.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/489 - MICHAEL TILLER/BARRY TUCKER

Be it resolved to adopt the November 15th, 2021 Public Works and Protective Services Committee report as presented.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

RECREATION, TOURISM AND HERITAGE COMMITTEE REPORT: Councillor Stagg presented the report form meeting held November 10th, 2021.

MOTION 21/490 - DAWN STAGG/BARRY TUCKER

Be it resolved to pay Beothic Arena employee \$21.01 per hour based on the union contract.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/491 - DAWN STAGG/TERRY OAKLEY

Be it resolved the Cape Freels Development Association apply for a Jobs NL program for the arena at a cost of \$4,576.00 over a 16 week period.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/492 - DAWN STAGG/BARRY TUCKER

Be it resolved to purchase the Events Calendar Pro for \$99.00 USD annually for the Town's website.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/493 - DAWN STAGG/ANDY BEST

Be it resolved to do a public tender for sale of surplus items of recreation equipment as per the Municipalities Act.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Councillor Stagg asked that the Bingo equipment be checked.

MOTION 21/494 - DAWN STAGG/STELLA GALE

Be it resolved not to allow a food truck to operate on Beothic Arena parking lot.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/495 - DAWN STAGG/ANDY BEST

Be it resolved to adopt the November 10th, 2021 Recreation, Tourism, and Heritage Committee report as presented.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MUNICIPAL POLICIES, PLANNING AND DEVELOPMENT COMMITTEE REPORT: No meeting

EVENTS PLANNING COMMITTEE REPORT: Councillor Stagg presented the report from meeting held November 10th, 2021

MOTION 21/496 - DAWN STAGG/ANDY BEST

Be it resolved to proceed with 2022 Events Budget of \$15,000.00.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/497 - DAWN STAGG/ANDY BEST

Be it resolved to proceed with a staff/council Christmas party to be held November 26th, 2021 if venue is available.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/498 - DAWN STAGG/STELLA GALE

Be it resolved a portion of the Community Healthy Living Fund be used to purchase granola bars and fruit to donate to the Christmas parade goodie bags.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/499 - DAWN STAGG/GORDON WHITE

Be it resolved the budgeted donation of 1,300.00 remain the same for the 2021 Christmas parade.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

MOTION 21/500 - DAWN STAGG/ANDY BEST

Be it resolved to adopt the November 10th, 2021 Events Planning Committee report as presented.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Councillor Stagg noted the last recommendation is not required as reusable bags were donated.

CAO REPORT: CAO, Pam Preston presented the report.

1. GIS Mapping Project -

Consultant is providing maps to be verified by the staff, CAO asked Council for permission to close the office Tuesday, November 30th, 2021 for this purpose.

MOTION 21/501 - ANDY BEST/MICHAEL TILLER

Be it resolved to close the office Tuesday, November 30th, 2021 for office upgrades.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

2. Shore Rides -

Shore Rides will be in operation Wednesday, December 01st, 2021 service will be increased to 3 days per week.

3. Town Emergency Plan -

Council will review the plan, any questions go to the CAO.

4. Procurement Audit -

The Town is currently going through an audit interview with CAO has taken place, this item will be passed to Council and is considered as training.

5. Union Contract -

Union contract expires December 31st, 2021, Public Works and Protective Services Committee will be handling the contract.

6. Public Works and Protective Services Meeting -

Meeting is scheduled for Wednesday, December 01st, 2021.

7. 14 Welcher's Lane -

MOTION 21/502 - MICHAEL TILLER/DAWN STAGG

Be it resolved to refer item 14 Welchers Lane to the Finance and Administration Committee to review the tax structure and report back to Council.

In Favour 8: Mayor Roebotham **Opposed 0:** **Abstaining 0:**
 Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Addition to CAO report.

8. Call regarding work at Brookfield -

CAO received a call from a resident concerning a mess left at a slipway in Brookfield. Councillor Best replied that the Federal Government did work in the area however the slipway that the resident is referring to belongs to the Provincial Government, the Harbour Authority requested funding from the Provincial Government to clear the sight but it was declined. Councillor White noted that the slipway is within the 15m reserve.

MOTION 21/503 - MICHAEL TILLER/ANDY BEST

Be it resolved to refer item regarding issue at slipway in Brookfield to the Municipal Policies, Planning, and Development Committee to review, and to proceed with expropriation of the land.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

CORRESPONDENCE

Councillor Stagg declared conflict on item #3 and exited the meeting at 8:12 p.m.

MOTION 21/504 - ANDY BEST/BARRY TUCKER

Be it resolved to allow M. H. located at 48 Route 320 to operate a sawmill pending all required government approvals, and complying with the Municipal Plan and Regulations.

In Favour 7: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best

MOTION CARRIED

Councillor Stagg returned to the meeting at 8:13 p.m.

MOTION 21/505 - DAWN STAGG/ANDY BEST

Be it resolved to adopt the Correspondence Summary report as presented.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

NEW BUSINESS

* **Mayor Roebotham** - Privilege Session

MOTION 21/506 - MICHAEL TILLER/DAWN STAGG

Be it resolved to go into privilege session.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Council went into privilege session at 8:20 p.m.

MOTION 21/507 - DAWN STAGG/BARRY TUCKER

Be it resolved to come out of privilege session.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Council came out of privilege session at 8:32 p.m.

MOTION 21/508 - MICHAEL TILLER/TERRY OAKLEY

Be it resolved to grant the CAO three (3) weeks of entitled paid leave, and give the option to work from home for up to nine (9) months.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

ADJOURNMENT

MOTION 21/509 - DAWN STAGG/MICHAEL TILLER

Be it resolved to adjourn the meeting.

In Favour 8: Mayor Roebotham Opposed 0: Abstaining 0:
Deputy Mayor Tiller

Councillors: G. White, S. Gale, B. Tucker, T. Oakley, A. Best, D. Stagg

MOTION CARRIED

Meeting adjourned at 8:50 p.m.